



Please be advised that at this time Symetra Financial Corporation (“Symetra”) is not looking to qualify additional environmental consultants; however, in order to respond to your request to qualify an environmental consultant that is not currently on Symetra’s approved list, Symetra will need to receive a formalized submission package, containing the information outlined below in this “Request for Qualifications” document, along with a check for \$250.00, payable to Symetra Financial Corporation. This fee should cover one hour of time to perform the qualification review.

**PHASE I AND PHASE II ENVIRONMENTAL SITE ASSESSMENTS
REQUEST FOR QUALIFICATIONS**

Symetra Financial Corporation (“Symetra”) is involved in several kinds of real property financial transactions. As an integral part of our course of dealing, we retain outside consultants to perform Phase I and Phase II Environmental Site Assessments. We have developed lists of qualified environmental consultants for each of eight geographical areas in the United States and Canada that will be used by Symetra.

Once you are on a list, you may be contacted by Symetra and asked to submit a price proposal and names/resumes of individuals who will be performing the work. Symetra will supply a scope of work and report format for Phase I reports.

We invite your company to submit a Statement of Qualifications for selection to our consultant listing. Due to inconsistencies within national consulting companies, we are asking **individual** offices to submit separate qualifications.

Please submit the following information for each office that you wish to qualify:

- ◆ Resumes of the individuals in your office who will be performing and reviewing the work. Include professional registrations and certifications.
- ◆ Standard Phase I scope of work used by your office.
- ◆ One sample Phase I report written by individual(s) whose resumes are submitted.
- ◆ Five Phase I and five Phase II project descriptions showing the kinds of properties your office has been involved in. (Projects can be combined.)
- ◆ Three client references.
- ◆ A statement regarding insurance coverage (including name of carrier and amount of coverage). We require the following coverages:

Consultant shall maintain insurance during the life of this agreement in a company or companies rated B+VI in the current edition of Best’s Key Rating Guide:

◇	General Liability Insurance	\$1,000,000
◇	Professional (E+O) Liability	\$1,000,000

Please send your submittal to:

Ms. Katherine Bridwell
c/o Alida Estudillo
Symetra Financial Corporation
Mortgage Loan Department, SC-15
PO Box 84066, Seattle, WA 98124
(777 108th Avenue NE, Suite 1200, Bellevue, WA 98052)
Questions: Contact Katherine directly at phone/fax: (206) 842-2334
[Alida: (425) 256-8707 / Fax: (425) 256-8746]